

## **CAUTION DEPOSIT**

1. The caution deposits will be released to the students only on written request.
2. The caution deposits will be released only to those students who have completed the course and examination or discontinued the course permanently.
3. The amount of caution deposits will be released to the students only after ascertaining the liabilities, if any, outstanding against the students, from various departments/sections/ divisions of the college/institute and after realising the dues, if any, to the college.
4. The student who has completed the course or discontinued the course should apply to the Dean/Associate Dean/Head of Institution within one year from the date of completion of the course or discontinuance, for release of the caution deposit. Wherever such claim have not been made, the amount of caution deposits will be forfeited to the General Revenue of the University and they will not be released under any circumstances.